



Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B. K. Birla College (Autonomous), Kalyan, held on Wednesday, the 10th July, 2019 at 11.00 am in the Conference Room at B. K. Birla College (Autonomous), Kalyan

The following members were present:

1. Dr. Naresh Chandra
2. Dr. Avinash Patil
3. Dr. Meeta Bhot
4. Dr. Geetha Unnikrishnan
5. Dr. Maninder Kaur Dhaliwal
6. Dr. Swapna Samel
7. Mr. Bipinchandra Wadekar
8. Mrs. Esmita Gupta
9. Dr. Harish Dubey
10. Dr. Sandesh Jaybhaye
11. Dr. Vinod Narayane
12. Ms. Sheetal Chitre
13. Mr. Prakash Sansare
14. Dr. Dinesh Wanule
15. Dr. Sonali Patil
16. Mrs. Akanksha Thakur
17. Ms. Rinky Rajwani
18. Mr. Kiran Raikar
19. Dr. Suvarna Jadhav

Shri O. R. Chitlange, Dr. Sangeeta Sharma, Dr. Anuradha Hastak, Mrs. Jyoti Tupe, Mr. Vinod Rajput, Dr. Chandra Iyer, Prin. Ashok Pradhan, Mr. Subodh Dave, Mr. Apurva Gupta, Mrs. Ruchita Chauhan, Mr. Bharat Bagul, Dr. Shivani Kakkar, Mr. B. D. Joshi, Mr. D. N. More, Sqn Ldr Nitu Thapliyal (Retd.) and Mr. Pramod Reengasia have expressed their inability to attend the meeting. Accordingly, they were granted leave of absence.

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(Formerly known as Birla College of Arts, Science and Commerce, Kalyan)

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'Performance Excellence Trophy - 2011 in Education' by IMC RBNQA Trust

'Best College Award' by University of Mumbai (2009)

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The formal agenda of the meeting was as follow -

1. Formal welcome of all the members of IQAC and introduction of new faculty members in IQAC
2. Discussion of Different activities to be conducted by IQAC during the academic year.
3. Work distribution among the different members
4. Any other business with the permission of the Chair

The following points were discussed in the meeting -

- Dr. Naresh Chandra addressed the gathering and welcomed all the members of IQAC. He emphasized the importance on the role of IQAC for taking the College at greater heights. He also emphasized the team work under IQAC.
- Dr. Avinash Patil informed all the members about the IQAC guidelines issued by National Assessment and Accreditation Council (NAAC), Bangalore. He also encouraged committee members for their active participation and give suggestions for the activities to be conducted in the current year.
- Dr. Maninder Kaur Dhaliwal and Dr. Meeta Bhot explained the IQAC guidelines to the Committee Members.
- As per the point discussed regarding guidelines, the committee members have given their inputs as follow -
 - There should be a competent team for organizing Orientation program for students
 - There should be a separate team for organizing Induction program for newly appointed teachers and staff
 - More efforts should be taken to collect the timely feedback from student and their analysis
 - IQAC Members should have regular interaction regarding their work and sharing their valuable suggestions

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- There was a suggestion from Dr. Harish Dubey the College presentation must be modify as per new updates.
- Dr. Sandesh Jaybhaye advised that the social outreach and research activities should be encouraged.
- Dr. Swapna Samel has explained that the student council will play a very vital role, so there should be a separate interaction with student council committee members.
- During the meeting different agendas were discussed to be accomplished during the academic year.
- All the members were given the responsibility of different work and work distribution was done.
- The coordinator of IQAC gave a brief idea about the activities to be organized during the academic year.
- Vote of thanks proposed by Dr. Maninder Kaur Dhaliwal to all the committee members were presented for the meeting.

As, there was no other business, the meeting was concluded with vote of thanks to the Chair.


Principal

B. K. Birla College of Arts, Science
& Commerce (Autonomous), Kalyan.




Co-ordinator
IQAC,

B. K. Birla College, Kalyan.

IQAC Meeting
10th July 2019

The following members were present:

1. Dr. Naresh Chandra

2. Dr. Avinash Patil

3. Dr. Meeta Bhot

4. Dr. Geetha Unnikrishnan

5. Dr. Maninder Kaur Dhaliwal

6. Dr. Swapna Samel -

7. Mr. Bipinchandra Wadekar

8. Mrs. Esmita Gupta

9. Dr. Harish Dubey

10. Dr. Sandesh Jaybhaye

11. Dr. Vinod Narayane

12. Ms. Sheetal Chitre

13. Mr. Prakash Sansare

14. Dr. Dinesh Wanule

15. Dr. Sonali Patil

16. Ms. Rinky Rajwani

17. Mrs. Akanksha Thakur

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19. Dr. Suvarna Jadhav

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Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B. K. Birla College (Autonomous), Kalyan, held on Monday, the 5th August, 2019 at 12.30 pm in the Conference Room at B. K. Birla College (Autonomous), Kalyan

The following members were present:

1. Dr. Naresh Chandra
2. Dr. Avinash Patil
3. Dr. Meeta Bhot
4. Dr. Maninder Kaur Dhaliwal
5. Dr. Swapna Samel
6. Mr. Bipinchandra Wadekar
7. Mrs. Esmita Gupta
8. Dr. Anuradha Hastak
9. Dr. Harish Dubey
10. Dr. Sandesh Jaybhaye
11. Mrs. Akanksha Thakur
12. Ms. Rinky Rajwani
13. Mr. Kiran Raikar
14. Dr. Suvarna Jadhav
15. Dr. Sonali Patil
16. Mr. B. D. Joshi

Shri O. R. Chitlange, Dr. Geetha Unnikrishnan, Dr. Sangeeta Sharma, Dr. Vinod Narayane, Ms. Sheetal Chitre, Mrs. Jyoti Tupe, Mr. Prakash Sansare, Mr. Vinod Rajput, Dr. Chandra Iyer, Prin. Ashok Pradhan, Mr. Subodh Dave, Mr. Apurva Gupta, Mrs. Ruchita Chauhan, Mr. D. N. More, Sqn Ldr Nitu Thapliyal (Retd.), Mr. Pramod Reengasia, Dr. Dinesh Wanule, Mr. Bharat Bagul and Dr. Shivani Kakkar have expressed their inability attend the meeting. Accordingly, they were granted leave of absence.

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The formal agenda of the meeting was

1. Criteria wise distribution for the AQAR
2. Any other business with the permission of the Chair

The following points were discussed

- Dr. Naresh Chandra addressed the gathering and sir welcomed all the members of IQAC.
- Dr. Avinash Patil put forth the roles and responsibilities of criteria wise heads and the committee members
- Criteria wise heads and the committee members were

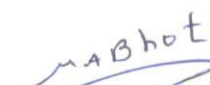
Criteria Number	Criteria Title	Criteria In-charge	Unit I	Unit II
I	Curricular Aspects	Dr. Vinod Narayane	Mrs. Jyoti Tupe Mr. Samajdar Valavake	Mrs. Ashwini Kulkarni
II	Teaching Learning and Evaluation	Dr. Manindar Dhaliwal	Ms. Sheetal Chitre Dr. Seema Manchanda	Dr. Madhu Shukrey Dr. Sonali Patil
III	Research, Innovations and Extensions	Dr. Suvarna Jadhav	Dr. Sandesh Jaybhaye	Dr. Annika Gupta Mr. Suraj Agarwala
IV	Infrastructure and Learning resources	Mr. Kiran Raikar	Dr. Vrinda Nishandhar Mr. Prakash Sansare	Ms. Taruna Makhija
V	Student support and progression	Dr. Harish Dubey	Mr. Bharat Bhagul Dr. Dinesh Wanule	Ms. Rinky Rajwani
VI	Governance, Leadership & Management	Mrs. Esmi Gupta	Dr. Anuradha Hastak	Mr. Anil Tiwari Dr. Chandra Iyer
VII	Institutional Values and Best Practices	Dr. Swapna Samel	Dr. Geeta Unnikrishnan Dr. Meeta Bhot	Mrs. Akansha Thakur

- Dr. Avinash Patil directed to adhere to the time limit and insisted that IQAC members should complete the criteria's within the specified time limit.

As, there was no other business, the meeting was concluded with vote of thanks to the Chair.


Principal
B. K. Birla College of Arts, Science
& Commerce (Autonomous), Kalyan.




Co-ordinator
IQAC,
B. K. Birla College, Kalyan.

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I QAC Meeting
5th August 2019

The following members were present:

1. Dr. Naresh Chandra
2. Dr. Avinash Patil
3. Dr. Meeta Bhot
4. Dr. Maninder Kaur Dhaliwal
5. Dr. Swapna Samel -
6. Mr. Bipinchandra Wadekar
7. Mrs. Esmita Gupta
8. Dr. Anuradha Hastak
9. Dr. Harish Dubey
10. Dr. Sandesh Jaybhaye
11. Ms. Rinky Rajwani
12. Mrs. Akanksha Thakur
13. Mr. Kiran Raikar
14. Dr. Suvarna Jadhav
15. Dr. Sonali Patil
16. Mr. B. D. Joshi

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Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B. K. Birla College (Autonomous), Kalyan, held on Thursday, the 28th November, 2019 at 9.30 am in the Conference Room at B. K. Birla College (Autonomous), Kalyan

The following members were present:

1. Dr. Naresh Chandra
2. Dr. Avinash Patil
3. Dr. Meeta Bhot
4. Dr. Geetha Unnikrishnan
5. Dr. Maninder Kaur Dhaliwal
6. Dr. Swapna Samel
7. Mrs. Esmita Gupta
8. Dr. Anuradha Hastak
9. Dr. Vinod Narayane
10. Mr. Kiran Raikar
11. Dr. Suvarna Jadhav
12. Ms. Sheetal Chitre
13. Mrs. Jyoti Tupe
14. Mr. Bharat Bagul
15. Mr. Prakash Sansare
16. Dr. Dinesh Wanule
17. Mr. Vinod Rajput
18. Dr. Sonali Patil
19. Ms. Rinky Rajwani
20. Dr. Shivani Kakkar

Shri O. R. Chitlange, Mr. Bipinchandra Wadekar, Dr. Sangeeta Sharma, Dr. Harish Dubey, Mrs. Akanksha Thakur, Dr. Sandesh Jaybhaye, Prin. Ashok Pradhan, Mr. Subodh Dave, Mr. Apurva Gupta, Mrs. Ruchita Chauhan, Dr. Chandra Iyer, Mr. B. D. Joshi, Mr. D. N. More, Mr. Pramod Reengasia and Sqn Ldr Nitu Thapliyal (Retd.) have expressed their inability to attend the meeting. Accordingly, they were granted leave of absence.

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The formal Agenda of the meeting was as follow -

1. Organization of 2 day workshop on '*Autonomous Colleges in India: A Road Ahead*' on 7th and 8th January, 2020 jointly with Indian Institute of Advanced study (IIAS), Shimla.
2. Discussion of Different activities to be conducted during these 2 days were discussed.
3. Work distribution among the different members was done
4. Any other point with the permission of the Chair

The following points discussed in the meeting -

- Dr. Naresh Chandra welcomed all the members and addressed the committee members and shared the details about the workshop. He should suggest that all the members should have to take self responsibility to conduct the workshop at the best.
- It was decided that, we should invite Shri Bhagat Singh ji Koshyari, Hon'ble Governor, Maharashtra State and Chancellor of Universities in Maharashtra State as Chief Guest.
- It was also decided that, an invitation should be sent to Padma Bhushan Smt. Rajashree ji Birla, Chairperson, Aditya Birla Centre for Community Initiatives and Rural Development.
- It was decided that different committees like Transportation Committee, Stage Committee, IT Team, etc. has to be made to organize the workshop smoothly.

The following names were suggested to head each committee respectively for the workshop.

- Dr. Harish Dubey and Mr. B. D. Joshi should head the Transportation Committee.
- Mrs. Esmita Gupta and Mr. Vinod Rajput lead the I.T. Team for webcast the event digitally.
- Dr. Meeta Bhot take the responsibility for the cultural programmes and stage committee.

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- All the members were given the responsibility of different work and work distribution was done.
- Dr. Avinash Patil has suggested that in each Committee should have 3 - 4 members to coordinate the same.
- Dr. Sonali Patil has shown the interest in the workshop and advised that, we should make a proper list of stationery which is needed during the workshop.
- Senior faculty members have assigned with the responsibility to coordinate with the autonomous colleges and invite them to attend the workshop.
- Mr. B. D. Joshi and team has assigned the responsibility of accommodation of attendees of the outside of the state who are confirming to attend the workshop.

As, there was no other business, the meeting was concluded with vote of thanks to the Chair.


Principal
B. K. Birla College of Arts, Science
& Commerce (Autonomous), Kalyan.




Co-ordinator
IQAC,
B. K. Birla College, Kalyan.

IQAC Meeting

28/11/2019

The following members were present:

1. Dr. Naresh Chandra
2. Dr. Avinash Patil
3. Dr. Meeta Bhot
4. Dr. Geetha Unnikrishnan
5. Dr. Maninder Kaur Dhaliwal
6. Dr. Swapna Samel
7. Mrs. Esmita Gupta
8. Dr. Anuradha Hastak
9. Dr. Vinod Narayane
10. Mr. Kiran Raikar
11. Dr. Suvarna Jadhav
12. Ms. Sheetal Chitre
13. Mrs. Jyoti Tupe
14. Mr. Bharat Bagul
15. Mr. Prakash Sansare
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Minutes of Meeting of the Internal Quality Assurance Cell (IQAC) of B. K. Birla College (Autonomous), Kalyan held on Monday, the 4th May, 2020 at 11.30 am on the digital platform of Microsoft Teams

1. Shri O. R. Chitlange
2. Dr. Naresh Chandra
3. Dr. Avinash Patil
4. Dr. Swapna Samel
5. Dr. Maninder Kaur Dhaliwal
6. Mr. Bipinchandra Wadekar
7. Mrs. Esmita Gupta
8. Dr. Meeta Bhot
9. Dr. Geetha Unnikrishnan
10. Dr. Anuradha Hastak
11. Dr. Harish Dubey
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13. Mrs. Akanksha Thakur
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18. Ms. Jyoti Tupe
19. Mr. Prakash Sansare
20. Mr. Vinod Rajput
21. Ms. Rinky Rajwani
22. Dr. Sonali Patil
23. Mr. B. D. Joshi
24. Mr. D. N. More
25. Sqn Ldr Nitu Thapliyal (Retd.)
26. Mr. P. K. Reengasia
27. Dr. Dinesh Wanule
28. Mr. Bharat Bagul

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Dr. Sangeeta Sharma, Dr. Chandra Iyer, Prin. Ashok Pradhan, Mr. Subodh Dave, Mr. Apurva Gupta, Mrs. Ruchita Chauhan and Dr. Shivani Kakkar have expressed their inability to attend the meeting. Accordingly, they were granted leave of absence.

Shri O. R. Chitlange, Chairman, B. K. Birla College had addressed the meeting.

The main agenda was discussion about the various challenges that are been faced during COVID-19. We will face the challenge collectively. We have to focused on giving justice to our Intellectual Property and whether we are completely utilizing our potential and Pride of the College which need to be maintained.

Have we achieved the concept '*Vasudev Kutumbacum*'. Sir also mentioned we should arrange more video conferencing lectures. Webinars can be arranged on the Microsoft Teams. Also if we can arrange lecture on Mental health for faculties. We need to be more focused and definitely we are not doing enough and not utilizing our potential to full extent. Digital footprints will be the next objective.

Dr. Naresh Chandra, Director (Education), B. K. Birla College spoke about we need to convert the challenge that has occurred due to COVID-19 into Opportunity.

We need to prepare and develop ourself for this. Teaching learning process should be 100 %. He said if we can develop a separate Department of ICT with virtual classroom.

Dr. Avinash Patil, Principal, B. K. Birla College (Autonomous), Kalyan addressed the meeting. Sir mainly emphasized on the how to conduct the academic examination. Online examination is possible and University along with the colleges is working on it. The exams can be conducted online or offline as per the decision by University of Mumbai. Online pattern is the only way for future. If the exams are to be conducted offline, precautions are to be taken to maintain social distance among students, proper sanitization chambers are to build. Microsoft Webinar was a great opportunity for us and was useful. Sir thanked the management and further added that we will work hard to achieve all the digitization.

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Dr. Swapna Samel Senior Vice Principal informed about lectures that are being conducted online as well as briefed about challenges like unavailability of PC or Internet at their home which are faced by students.

Mrs. Esmita Gupta, Vice Principal (Unaided Section) briefed about the online fee payment process is complete. In order to conduct the online examination the testing is done 2-3 times and its in process. The Internal exam and practicals will be conducted via online mode.

Dr. Meeta Bhot, Coordinator, IQAC gave justification about why we are not taking full flesh lectures as about 90-95 % syllabus is completed of UG and PG classes and not all the students have the access to internet. She also mentioned that all the faculty members are deeply involved in syllabus reframing, preparation of MCQ's for online exams, participation in webinars etc. She told that we must arrange more activities in addition to this.

Mr. Bipinchandra Wadekar, Vice Principal (Commerce) and Dr. Maninder Dhaliwal, Vice Principal (Science) informed about the activities followed during lockdown period.

Mr. Kiran Raikar told about counselling of students and faculties. Also the importance of online training and digital footprints.

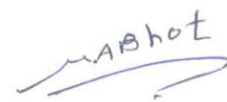
Shri O. R. Chitlange Sir concluded the meeting by asking have geared up to face challenge, if yes what is the plan and how much time do we need. Further we are asked to make presentations including 2-3 slides emphasizing on the challenges faced and work accomplished during lockdown.

There was no other point to discuss, the meeting was concluded with vote of thanks to the Chair.


Principal

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